



DEPARTMENT OF THE ARMY
U.S. ARMY RECORDS MANAGEMENT AND DECLASSIFICATION AGENCY
7701 TELEGRAPH ROAD
ALEXANDRIA, VA 22315

AAHS-RDF

MEMORANDUM FOR Defense Freedom of Information Policy Office, 1155 Defense Pentagon, Attention: Mr. Paul Levitan, Washington DC 20301-1155

SUBJECT: FY 2013 Freedom of Information Act (FOIA) Annual Report

1. Reference Memorandum, Department of Defense, Defense Freedom of Information Policy Office, 16 September 2013, Subject: FY 2013 DoD FOIA Annual Report.
2. Enclosed is the Army's input to the Department of Defense FY 2013 Freedom of Information Act Annual Report. The report was compiled from reports provided by Offices of Principal Officials of Headquarters Department of the Army, Army Commands, Army Service Component Commands, Direct Reporting Units, Subordinate Commands and activities where Army is the Executive Agent.
3. The metrics indicate the total number of backlog requests decreased by approximately 18.4% which exceeds the DoD 10% annual backlog reduction requirement.
4. My points of contact Ms. Alecia Bolling, (703) 428-6081, alecia.s.bolling.civ@mail.mil or Ms. Sasha Ward, (703) 428-6494, sasha.t.ward2.civ@mail.mil

A handwritten signature in black ink, appearing to read "S. RaHo, III".

STEVEN A. RAHO, III
Director

Enclosure

ANNUAL FREEDOM OF INFORMATION ACT REPORT

REPORT CONTROL SYMBOL
DD-DA&M(A)1365

SUBCOMPONENT/COMPONENT OR AGENCY REPORTING
Department of the Army

REPORT FOR FISCAL YEAR
2013

SECTION I - BASIC INFORMATION REGARDING REPORT

1. PERSON(S) TO CONTACT WHO CAN ANSWER QUESTIONS ABOUT THE REPORT

a. NAME (Last, First, Middle Initial)	b. TITLE	c. ADDRESS	d. TELEPHONE NO.	e. E-MAIL ADDRESS
Bolling, Alecia	Branch Chief Army FOIA Office	7701 Telegraph Rd. Rm. 150 Alexandria, VA 22315-3860	703.428.6081	alecia.s.bolling.civ@mail.mil

2. PROVIDE AN ELECTRONIC LINK FOR ACCESS TO THE REPORT ON THE AGENCY WEB SITE.
The Defense Freedom of Information Policy Office (DFIPO) will satisfy this requirement.

3. EXPLAIN HOW TO OBTAIN A COPY OF THE REPORT IN PAPER FORM.
The Defense Freedom of Information Policy Office will satisfy this requirement.

SECTION II - MAKING A FOIA REQUEST

1. ALL AGENCY COMPONENTS THAT RECEIVE FOIA REQUESTS (Continue on separate page if necessary using the same format.) Continuation Page

a. SUBCOMPONENT/COMPONENT OR AGENCY (e.g., MacDill AFB, Department of the Air Force)	b. ADDRESS (Mail Stop, Room, Building, Base, City, State or Country, ZIP Code)	c. TELEPHONE NUMBER
See attached list		

2. PROVIDE A BRIEF DESCRIPTION OF WHY SOME REQUESTS ARE NOT GRANTED AND AN OVERVIEW OR CERTAIN GENERAL CATEGORIES OF THE AGENCY'S RECORDS TO WHICH THE FOIA EXEMPTIONS APPLY.
The Defense Freedom of Information Policy Office will satisfy this requirement.

SECTION III - ACRONYMS, DEFINITIONS AND EXEMPTIONS

The Defense Freedom of Information Policy Office will satisfy this requirement.

SECTION IV - EXEMPTION 3 STATUTES (Attach additional pages if necessary) Continuation Page

- (1) List all Exemption 3 statutes. (<http://www.dod.mil/pubs/foi/foi/pubs/1-3.pdf>)
- (2) The Defense Freedom of Information Policy Office will satisfy this requirement.
- (3) The Defense Freedom of Information Policy Office will satisfy this requirement.
- (4) For each request, report the number of times each statute was relied upon, however, count each statute only once per request.

Total Number of Unique Uses of Exempt 3 Statutes
211

1. STATUTE (CTRL click to select all applicable)

2. TYPE OF INFORMATION WITHHELD

3. CASE CITATION

4. NO. OF TIMES RELIED UPON

10 USC Section 1102

10 USC Section 128

10 USC Section 130

10 USC Section 130b

10 USC Section 130c

10 USC Section 2305(g)

16 USC Section 470w-3

41 USC Section 253b(1)(m)

42 USC Section 262a(h)

5 USC Section 574(i)

5 USC Section 7114(b)(4)

5 USC App. 4, Sec 207(a)(1)(2)

50 USC Section 402 Note Sec 6, P.L. 86-36

50 USC Section 403(g) Section 6 of the CIA Act of 1949

Public Law 105-271, 112 Stat. 2386, Sec. 4(f)(3)(A) (reprinted at 15 USC Section 1 note)

Other: 18 USC 1905, 41 USC 423(a)(1), 41 USC 4702,

Other:

The Defense Freedom of Information Policy Office will satisfy this requirement.

The Defense Freedom of Information Policy Office will satisfy this requirement.

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SECTION V - FOIA REQUESTS

A. RECEIVED, PROCESSED AND PENDING FOIA REQUESTS.

Provide the numbers of received, processed, and pending requests, both perfected and non-perfected. The number in column 1 must match the number of "Requests Pending as of End of Fiscal Year" from the previous year's Annual FOIA Report. The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4.

1	2	3	4
NUMBER OF REQUESTS PENDING AS OF START OF FISCAL YEAR	NUMBER OF REQUESTS RECEIVED IN FISCAL YEAR	NUMBER OF REQUESTS PROCESSED IN FISCAL YEAR	NUMBER OF REQUESTS PENDING AS OF END OF FISCAL YEAR
2267	33023	33284	2006

B. DISPOSITION OF FOIA REQUESTS.

1. All Processed Requests. Provide the number of request dispositions as described below. Use only one column to report each request. Use the nine "Full Denial Based on Reasons Other than Exemptions" columns only if the request cannot be counted in columns 1 through 3. The numbers in column 5, "Total", must match the numbers in Section V, A, column 3.

(1) NUMBER OF FULL GRANTS	(2) NUMBER OF PARTIAL GRANTS/ PARTIAL DENIALS	(3) NUMBER OF FULL DENIALS BASED ON EXEMPTIONS	(4) NUMBER OF FULL DENIALS BASED ON REASONS OTHER THAN EXEMPTIONS (Please count each case in only 1 column)							(5) TOTAL		
			a. NO RECORDS	b. ALL RECORDS REFERRED TO ANOTHER COMPONENT/ AGENCY	c. REQUEST WITHDRAWN	d. FEE-RELATED REASON	e. RECORDS NOT REASONABLY DESCRIBED	f. IMPROPER FOIA REQUEST FOR OTHER REASON	g. NOT AGENCY RECORD		h. DUPLICATE REQUEST	i. OTHER (Specify in B 2 below)
15851	6060	773	2497	4029	739	370	178	766	287	517	1217	33284

2. Other Reasons for "Full Denials Based on Reasons Other than Exemptions". For any request marked "Other", provide descriptions of other reasons for full denials and the number of times each reason was relied upon. "Total" must equal "Other" column in B.1.

(1) DESCRIPTION OF "OTHER" REASONS FOR DENIALS

(2) NO. OF TIMES

Misdirected Request	67
Administratively Closed	1150

3. Number of Times Exemptions Applied. Count each exemption only once per request.

EX. 1	EX. 2	EX. 3	EX. 4	EX. 5	EX. 6	EX. 7(A)	EX. 7(B)	EX. 7(C)	EX. 7(D)	EX. 7(E)	EX. 7(F)	EX. 8	EX. 9
117	45	197	438	968	5832	399	17	3564	214	1359	610	1	4
(3) TOTAL													1217

SUBCOMPONENT/COMPONENT OR AGENCY REPORTING

REPORT FOR FISCAL YEAR

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SECTION VI - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS

A. RECEIVED, PROCESSED AND PENDING ADMINISTRATIVE APPEALS.

Provide the number of administrative appeals received, processed, and pending as described in columns 1 through 4. The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4. Starting with Fiscal Year 2009, the number in column 1 must match the number of "Appeals Pending as of End of Fiscal Year" from the previous year's Annual FOIA Report.

1 NUMBER OF APPEALS PENDING AS OF START OF FISCAL YEAR	2 NUMBER OF APPEALS RECEIVED IN FISCAL YEAR	3 NUMBER OF APPEALS PROCESSED IN FISCAL YEAR	4 NUMBER OF APPEALS PENDING AS OF END OF FISCAL YEAR	5 TOTAL
26	115	106	35	106

B. DISPOSITION OF ADMINISTRATIVE APPEALS - ALL PROCESSED APPEALS.

Provide the number of administrative appeal adjudications as described in the columns below. The number in the "Total" column must match the number in Section VI A, column 3. In column 4, report the number of appeals which neither affirmed nor reversed/denied the FOIA request determination, but were closed for other reasons (see DFOIPO Instructions) <http://www.dfoipo.gov/dfoipo/foia/foia-annual-report-052008.pdf> page 15

1 NUMBER AFFIRMED ON APPEAL	2 NUMBER PARTIALLY AFFIRMED AND PARTIALLY REVERSED/REMANDED ON APPEAL	3 NUMBER COMPLETELY REVERSED/REMANDED ON APPEAL	4 NUMBER OF APPEALS CLOSED FOR OTHER REASONS	5 TOTAL
50	8	11	37	106

C. REASONS FOR DENIAL ON APPEAL.

1. Number of Times Exemptions Applied. Note: If an administrative appeal results in the denial of information based on exemptions and also based on a reason or reasons presented in C.2 and 3, report that appeal on all applicable sections. For each administrative appeal, report all exemptions applied. However, count each exemption only once per appeal.

EX. 1	EX. 2	EX. 3	EX. 4	EX. 5	EX. 6	EX. 7(A)	EX. 7(B)	EX. 7(C)	EX. 7(D)	EX. 7(E)	EX. 7(F)	EX. 8	EX. 9
1	0	2	2	19	34	4	0	27	5	1	1	0	0

2. Reasons Other than Exemptions: Provide the number of administrative appeals resulting in denial for reasons other than exemptions, as described below. C.2, plus C.3 must be equal to B.4.

(1) NO RECORDS REFERRED AT INITIAL REQUEST LEVEL	(2) RECORDS REFERRED AT INITIAL REQUEST LEVEL	(3) REQUEST WITHDRAWN	(4) FEE-RELATED REASON	(5) RECORDS NOT REASONABLY DESCRIBED	(6) IMPROPER REQUEST FOR OTHER REASON	(7) NOT AGENCY RECORD	(8) DUPLICATE REQUEST OR APPEAL	(9) REQUEST IN LITIGATION	(10) APPEAL BASED SOLELY ON DENIAL OF REQUEST FOR EXPEDITED PROCESSING	(11) OTHER (Specify in C.3 below)
23	4	2	0	0	1	4	0	1	2	0

3. "Other" Reasons for Denial: Provide descriptions of the "other" reasons and the number of times each was relied upon. "Total" must equal "Other" column, C.2.(11).

(1) DESCRIPTION OF "OTHER" REASON	(2) NUMBER OF TIMES

(3) TOTAL

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SECTION VI - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS (Continued)

C.4. Response time for Administrative Appeals. Provide the (1) median, (2) average, and (3) and (4) range in number of days to respond to administrative appeals.

(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS		(3) RANGE - LOWEST NUMBER OF DAYS		(4) RANGE - HIGHEST NUMBER OF DAYS	
	(1)	(2)	(3)	(4)	(3)	(4)
30		62		1		462

5. Ten Oldest Pending Administrative Appeals. Provide the date of receipt of the ten oldest pending administrative appeals, and the number of days pending (YYYYMMDD, e.g. 20030918) To calculate the number of Federal work days, see <http://www.cadre.faxexcelandbook.com/tdoy/2008/06/cadre-working-days-minus-holidays.html> or <http://www.excelchange.com/WorkingDays.html>. MS Excel formula "Net workdays less holidays". See attached Excel list of Federal holidays.

(1) DATE OF RECEIPT	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
	06/24/13	06/06/13	06/06/13	05/22/13	05/21/13	05/03/13	01/18/13	09/06/12	08/27/12	02/24/12

SECTION VII - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS

For tables in Section VII, include response times for only perfected requests. Begin counting days from the date of receipt of the perfected request. If using a multi-track processing system, report response times separately for each track. If not using a multi-track processing system, at a minimum, report separately requests which have been granted expedited processing.

NOTE: Table A must reflect the response times for all processed perfected requests. Table B is a sub-set of Table A and must reflect the response times only for those perfected requests in which information was granted, either in full or in part.

To calculate the number of Federal work days, see <http://www.cadre.faxexcelandbook.com/tdoy/2008/06/cadre-working-days-minus-holidays.html> or <http://www.excelchange.com/WorkingDays.html>. MS Excel formula "Net workdays less holidays". See attached Excel list of Federal holidays.

A. PROCESSED REQUESTS - RESPONSE TIME FOR ALL PROCESSED PERFECTED REQUESTS. Provide the (1) median, (2) average and (3) and (4) range in number of days to process all perfected requests.

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
4	6	0	443	0	34	0	1456	13	13	0	30

B. PROCESSED REQUESTS - RESPONSE TIME FOR PERFECTED REQUESTS FOR WHICH INFORMATION WAS GRANTED. Provide the (1) median, (2) average and (3) and (4) range in number of days to process all perfected requests in which information was granted (full grants and partial grants).

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
4	6	0	256	0	36	0	1295	13	13	0	29

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SECTION VII - FOIA REQUESTS - RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS (Continued)

C. PROCESSED REQUESTS - RESPONSE TIME IN DAY INCREMENTS

(1) Provide the number of perfected requests processed in each of the thirteen designated time increments (i.e., within 20 days in the first column, within 21-40 days in the second column, etc.) (a) If using a multi-track system, create separate tables as presented below to report the information for each track. If not using a multi-track system, at a minimum create a separate table for requests which have been granted expedited processing.
 (b) Insert the sum of the thirteen columns in the "Total" column to reflect the total number of requests processed for each of the tracks.

1. SIMPLE REQUESTS														
<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
3908	12613	275	9	8	0	2	0	2	0	0	1	0	1	16819
2. COMPLEX REQUESTS														
<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
834	5842	2069	743	410	216	136	118	79	45	69	133	47	97	10838
3. REQUESTS GRANTED EXPEDITED PROCESSING														
<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
13	575	70	0	0	0	0	0	0	0	0	0	0	0	658

D. PENDING REQUESTS - ALL PENDING PERFECTED REQUESTS.

Provide the number of perfected requests pending as of the end of the fiscal year, and the median and average number of days those requests had been pending. If an agency or component is unable to determine whether all of its pending requests are perfected, the agency must include all pending requests and attach a footnote that it has done so.

1. SIMPLE			2. COMPLEX			3. EXPEDITED PROCESSING		
(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS
527	6	7	722	51	98	16	3	5

E. PENDING REQUESTS - TEN OLDEST PENDING PERFECTED REQUESTS

Provide the date of receipt of the ten oldest perfected requests pending as of the end of the fiscal year, and the number of days pending.

1. DATE OF RECEIPT	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
1. DATE OF RECEIPT	09/20/10	09/20/10	09/20/10	09/08/10	07/14/10	09/23/09	08/21/09	07/23/09	07/09/09	03/21/08
2. NUMBER OF DAYS PENDING										

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SECTION VIII - REQUESTS FOR EXPEDITED PROCESSING AND REQUESTS FOR FEE WAIVER

Section VIII now reflects new mandatory reporting requirements and is no longer an optional section.

Provide information for adjudicated requests for expedited processing or adjudicated requests for a fee waiver, i.e., requests for expedited processing or requests for a fee waiver which were granted or denied. Do not include requests for expedited processing or requests for a fee waiver which became moot for various reasons and, as a result, were neither granted nor denied.

A. REQUESTS FOR EXPEDITED PROCESSING.

- (1) Include requests for expedited processing made both at the initial request level and, when applicable, at the administrative appeal level.
- (2) Calculating days: Count only the days spent adjudicating the request for expedited processing. Count calendar days, not working days.
- (3) NOTE: The response time of this new reporting requirement captures the time taken to decide whether to grant or deny a request for expedited processing. This does not cover the FOIA requests which have already been granted expedited status, placed in the "expedited processing" track, and reported elsewhere in this Report. Rather, this new requirement reflects the time taken to make a determination (i.e., adjudicate) whether a request for expedited processing should be granted or denied. The FOIA request agencies to determine within ten calendar days whether a request satisfies the standards for expedited processing.

¹ NUMBER GRANTED	² NUMBER DENIED	³ MEDIAN NUMBER OF DAYS TO ADJUDICATE	⁴ AVERAGE NUMBER OF DAYS TO ADJUDICATE	⁵ NUMBER ADJUDICATED WITHIN TEN CALENDAR DAYS
167	11	1	2	155

B. REQUESTS FOR FEE WAIVER.

- (1) Include requests for a waiver of fees made both at the initial request level and, when applicable, at the administrative appeal level.
- (2) Calculating days: Count only the days spent adjudicating the fee waiver request. Count working days. Do not include additional days that may precede consideration of the fee waiver request, e.g., days the request waits in a processing queue, processing time which precedes commencement of adjudication of fee waiver request, etc.

¹ NUMBER GRANTED	² NUMBER DENIED	³ MEDIAN NUMBER OF DAYS TO ADJUDICATE	⁴ AVERAGE NUMBER OF DAYS TO ADJUDICATE
537	176	0	7

SECTION IX - FOIA PERSONNEL AND COSTS

A. PERSONNEL. Provide the number of "Full-Time FOIA Staff" by adding the number of "Full-Time FOIA Employees" and "Equivalent Full-Time FOIA Employees" (see DFOIPO Instructions).

The following table reflects the number of full-time FOIA staff and the number of equivalent full-time FOIA staff. The number of equivalent full-time FOIA staff is calculated by multiplying the number of part-time FOIA staff by the ratio of the number of full-time FOIA staff to the number of part-time FOIA staff. (See DFOIPO Instructions for more information.)

¹ NUMBER OF FULL-TIME FOIA EMPLOYEES	² NUMBER OF EQUIVALENT FULL-TIME FOIA EMPLOYEES	³ TOTAL NUMBER OF FULL-TIME FOIA STAFF	¹ PROCESSING COSTS	² LITIGATION-RELATED COSTS	³ TOTAL COSTS
110	145.18	255.18	\$ 25,829,344	\$ 1,477,107	\$ 27,306,451

SECTION X - FEES COLLECTED FOR PROCESSING REQUESTS

Report the dollar amount of fees collected from FOIA requesters for processing their requests. Also report the percentage of total processing costs (from Section IX, B.1.) that those fees represent. In calculating the amount of fees collected, include fees received from a FOIA requester for search, review, document duplication, and any other direct costs permitted by agency regulations.

1. TOTAL AMOUNT OF FEES COLLECTED	\$ 489,652	2. PERCENTAGE OF TOTAL PROCESSING COSTS	1.89572 %
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SUBCOMPONENT/COMPONENT OR AGENCY REPORTING

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SECTION XI - FOIA REGULATIONS

AGENCIES MUST PROVIDE AN ELECTRONIC LINK TO THEIR FOIA REGULATIONS, INCLUDING THEIR FEE SCHEDULE.

The Defense Freedom of Information Policy Office will satisfy this requirement.

SECTION XII - BACKLOGS, CONSULTATIONS, AND COMPARISONS

A. BACKLOGS OF FOIA REQUESTS AND ADMINISTRATIVE APPEALS.

(1) Provide the number of FOIA requests and administrative appeals that were pending beyond the statutory time period as of the end of the fiscal year.
 (2) NOTE: The statutory time period is ordinarily twenty working days from receipt of a perfected request (see 5 U.S.C. Section 552(a)(6)(A)(i)) but may be extended up to ten additional working days when "unusual circumstances" are present (see 5 U.S.C. Section 552(a)(6)(B)(i)).

1. NUMBER OF BACKLOGGED REQUESTS AS OF END OF FISCAL YEAR (Backlog requests should be equal to or less than Section V.A.4 total backlog requests.) 2. NUMBER OF BACKLOGGED APPEALS AS OF END OF FISCAL YEAR (Backlog appeals should be equal to or less than Section VI.A.4 total backlog appeals.)

3. EXPLAIN BACKLOG HERE (Optional)

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B. CONSULTATION ON FOIA REQUESTS - RECEIVED, PROCESSED, AND PENDING CONSULTATIONS.

The consultation portions of the Annual Report require information about consultations received from other agencies, not sent to other agencies.
 (1) Provide the number of consultations received from other agencies, those processed, and those pending, as described in the columns below.
 (2) The number in Column 1 must match the number of "Consultations Received from Other Agencies that Were Pending at Your Agency as of End of the Fiscal Year" (Column 4) from last year's Annual Report.
 (3) The sum of Columns 1 and 2 minus the number in Column 3 must equal the number in Column 4.

1 NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF START OF THE FISCAL YEAR	2 NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES DURING THE FISCAL YEAR	3 NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES THAT WERE PROCESSED BY YOUR AGENCY DURING THE FISCAL YEAR	4 NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF END OF THE FISCAL YEAR
204	345	392	157

C. CONSULTATIONS ON FOIA REQUESTS - TEN OLDEST CONSULTATIONS RECEIVED FROM OTHER AGENCIES AND PENDING AT YOUR AGENCY.

Provide the date of receipt of the ten oldest consultations received from other agencies pending at your agency as of the end of the fiscal year, and the number of days pending.

	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
1. DATE OF RECEIPT	06/17/08	06/17/08	06/17/08	06/17/08	06/17/08	06/17/08	06/16/08	06/16/08	04/21/08	02/19/08
2. NUMBER OF DAYS PENDING										

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SECTION XII - BACKLOGS, CONSULTATIONS, AND COMPARISONS (Continued)

D. COMPARISON OF NUMBERS OF REQUESTS FROM PREVIOUS AND CURRENT ANNUAL REPORT - REQUESTS RECEIVED, PROCESSED, AND BACKLOGGED.

(1) Provide the number of requests received and the number of requests processed during the fiscal year, and the number of requests backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.

(2) The numbers in Columns 1 and 2 must match the "Number of Requests Received in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 3 and 4 must match the "Number of Requests Processed in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively.

(3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Requests as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

REQUESTS RECEIVED		REQUESTS PROCESSED		REQUESTS BACKLOGGED	
1 NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2 NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3 NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4 NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5 NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6 NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT
32871	33023	32777	33284	625	510

E. COMPARISON OF NUMBERS OF ADMINISTRATIVE APPEALS FROM PREVIOUS AND CURRENT ANNUAL REPORT - APPEALS RECEIVED, PROCESSED, AND BACKLOGGED.

(1) Provide the number of administrative appeals received and the number of administrative appeals processed during the fiscal year, and the number of administrative appeals backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.

(2) The numbers in Columns 1 and 2 must match the "Number of Administrative Appeals Received in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 3 and 4 must match the "Number of Administrative Appeals Processed in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively.

(3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Administrative Appeals as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

APPEALS RECEIVED		APPEALS PROCESSED		APPEALS BACKLOGGED	
1 NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2 NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3 NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4 NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5 NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6 NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT
122	115	125	106	26	27

F. DISCUSSION OF OTHER FOIA ACTIVITIES (Optional) Provide here any further information about the agency's efforts to improve FOIA administration. Attach additional pages if necessary.

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SECTION XIII - GRADE LEVEL/PAY RATES/TYPE(S) OF HOURS WORKED ON ANNUAL REPORT

A. CONTRACTOR/NON HOURLY COSTS.

Provide any contractor/non hourly costs, including a description of the work performed. Do not provide hourly rates, but rather overall costs for the specific work.

1. DESCRIPTION OF WORK PERFORMED		2. COST TO COMPONENT	
(1)			\$
(2)			\$
(3)			\$
(4)			\$
(5)			\$
(6)			\$
(7)			\$

B. GRADE LEVEL/PAY RATE (INCLUDING STEP, IF APPLICABLE) AND NUMBER OF HOURS WORKED IN HELPING GENERATE/PREPARE THE ANNUAL REPORT.

Provide the Grade Level/Pay Rate, including step, if applicable, of each type of employee (Military/Civilian/Contractor) who worked to generate and prepare the annual report, and the number of hours worked at each level/pay rate.

1. GRADE LEVEL/PAY RATE		2. HOURS WORKED		1. GRADE LEVEL/PAY RATE		2. HOURS WORKED		1. GRADE LEVEL/PAY RATE		2. HOURS WORKED	
(1)	1 X GS-04	1		(11)	1 X DJR-03	2		(21)			
(2)	2 X GS-07	30		(12)	1 X 4D	17		(22)			
(3)	20 X GS-09	41		(13)	2 X LTC	2		(23)			
(4)	1 X GS-10	1		(14)	1 X MAJ	1		(24)			
(5)	24 X GS-11	156		(15)	1 X NH-04	4		(25)			
(6)	18 X GS-12	128		(16)	5 X E7	1		(26)			
(7)	19 X GS-13	142		(17)	5 X E6	4		(27)			
(8)	5 X GS-14	17		(18)				(28)			
(9)	7 X GS-15	94		(19)				(29)			
(10)	1 X DJ-03	3		(20)				(30)			

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SECTION II - MAKING A FOIA REQUEST (Continued)

1. ALL AGENCY COMPONENTS THAT RECEIVE FOIA REQUESTS (Continued) *Refer to Section II 1*

a. SUBCOMPONENT/COMPONENT OR AGENCY (e.g., McDill AFB, Department of the Air Force)	b. ADDRESS (Mail Stop, Room, Building, Base, City, State or Country, ZIP Code)	c. TELEPHONE NUMBER
See Attached Sheets		

See Attached Sheets

SECTION IV - EXEMPTION 3 STATUTES (Continued) Refer to Section IV 1

- (1) List all Exemption 3 statutes. (<http://www.dod.mil/pubs/foi/foiopa/docs/F3.pdf>)
- (2) The Defense Freedom of Information Policy Office will satisfy this requirement.
- (3) The Defense Freedom of Information Policy Office will satisfy this requirement.
- (4) For each request, report the number of lines each statute was relied upon, however, count each statute only once per request.

1 STATUTE (CTRL+click to select all applicable)	2 TYPE OF INFORMATION WITHHELD	3 CASE CITATION	4 NO. OF TIMES RELIED UPON
	The Defense Freedom of Information Policy Office will satisfy this requirement.	The Defense Freedom of Information Policy Office will satisfy this requirement.	
Other:			
Other:			
Other:			

Component or Agency	Address	Telephone Number
U.S. Army Freedom of Information Act Office	ATTN: AAHS, 7701 Telegraph Rd., Alexandria, VA 22315-3905	703.428.6508
Army and Air Force Exchange Service	P.O. Box 650060, Dallas, TX 75265	214.312.6103
Auditor General (Army Audit Agency)	3101 Park Center Drive, RM 1315, Alexandria, VA 22302	703.681.1426
Assistant Chief of Staff for Installation Management	2530 Crystal Drive, Bldg 12062, Arlington, VA 22202	703.545.0910
U.S. Army Materiel Command	4400 Martin road, Redstone Arsenal, AL 35898	256.450.7061
U.S. Army Central Command	1 Gabreski Dr., Shaw AFB SC 29152	803.885.8620
U.S. Army Cyber Command	8605 6 th Armored Cavalry Road, Ft. Meade, MD 20755	301.677.6924
U.S. Army Africa	Unit 31401, Box 81, APO, AE, 09630	39.0444.71.8956
U.S. Army North	2108 Wilson Way, Bldg 4168, Ft. Sam Houston, TX 78234	210.221.0301
U.S. Army South	4130 Stanley Road, Suite 605, Ft. Sam Houston, TX 78234	210.295.6583
Assistant Secretary of the Army (Financial Management & Comptroller)	109 Army Pentagon, RM 3E346, Washington DC 20310	703.692.2500
Assistant Secretary of the Army (Acquisition, Logistics & Technology)	103 Army Pentagon, Suite 2D520, Washington DC 20310	703.693.2223
U.S. Army Test and Evaluation Command	2202 Aberdeen Blvd, 3 rd Floor, Aberdeen Proving Ground, MD 21005	443.861.9263
Office of the Administrative Assistant Office of the Chief Attorney and Legal Services	9301 Chapak Road, Bldg 1458, Ft. Belvoir VA 22060	703.545.9139
Chief of Chaplains	2700 Army Pentagon, RM 3E524, Washington DC 20310	703.693.5775
Chief Information Officer/G-6	5850 23 rd St, Bldg 220, Ft. Belvoir VA 22060	703.545.4644
Director of the Army Staff	4905 Ruf Avenue, Ft. Rucker AL 36362	334.255.2373
U.S. Army Combat Readiness/Safety Center	500 Army Pentagon, Washington DC 20310	703.692.9784
Deputy Chief of Staff G-4		
Eighth U.S. Army	EAGA-HPR-FP, Unit 15236, APO AP 96205	315.724.4549
U.S. Army Forces Command	4700 Knox Street, Ft. Bragg NC 28310	910.570.5613
Deputy Chief of Staff G-3/5/7	400 Army Pentagon, Washington, DC 20310-0400	571.256.7607

Deputy Chief of Staff G-1	300 Army Pentagon, Washington DC 20310	703.695.7783
Inspector General	1700 Army Pentagon, RM 1E132, Washington, DC 20310	703.545.4590
U.S. Army Intelligence and Security Command	4552 Pike Road, Ft. Meade, MD 20755	301.677.5429
Judge Advocate General	2200 Army Pentagon, 3B548, Washington DC 20310	571.256.8129
Surgeon General (Medical Command)	2748 Worth Road, Ft. Sam Houston, TX 78234	210.221.4059
Army National Guard	111 South George Mason Drive, Arlington, VA 22204	571.256.7838
Office of the Army General Counsel	104 Army Pentagon, Rm. 3C546, Washington D.C. 20130	703.693.3669
Provost Marshal General	2800 Army Pentagon, RM MF748, Washington DC 20310	703.697.7024
U.S. Army Space & Missile Defense Command	P.O. Box 1500, Huntsville, AL 335898	256.955.2181
U.S. Army Training and Doctrine Command	661 Sheppard Place, Ft. Eustis, VA 23604	757.501.6519
U.S. Army Corps of Engineers	441 G Street, N.W., Washington, Dc 20314	202.761.8557
U.S. Army Europe	Unit 29351, Box 105 APO AE 09014	314.337.3600
U.S. Army Reserves	4718 Knox Street, Ft. Bragg, NC 28310	910.570.8813
U.S. Army Pacific Command	148 Curtis Loop, Bldg 600, Schofield Barracks, 96857	808.656.6287
U.S. Army Special Operations Command	2929 Desert Storm Drive (Stop A), Ft. Bragg, NC 28310	910.432.9233
U.S. Military Academy		
Military Surface Deployment and Distribution Command	1 Soldier Way, Scott AFB Illinois 62225	618.220.5595
AGS/IN/U.S. Army Installation Management Command	2405 Gun Shed Road, Ft. Sam Houston, TX 78234	210.466.0409